

Supportive Housing Case Manager

Reports to: Supportive Housing Director

Hours of work: 40 hours a week, as scheduled

Responsibilities:

- Provided intense case management for 6 apartment units through -out Snohomish County.
- Maintain a positive relationship with Apartment Manager.
- Assess needs and barriers to self-sufficiency.
- Provided support and advocacy, crisis intervention, life skill education and referrals, individually to Support Housing residents.
- Work with the Supportive Housing Residents on parenting issues, parent education, advocacy with the school district and model non-violent discipline techniques.
- Develop an education plan in compliance with McKinney-Vento Act for all school aged children.
- Plan, facilitate a Confidential Domestic Violence Support Group.
- Public speaking and make community presentation as requested.
- Maintain accurate and confidential client case records in an objective punctual manner.
- Attend community meeting and maintain a positive relationship with community partners.
- Participate in program, department and agency meetings and relevant training.
- The ability to lift 25lbs.
- Perform additional duties as an assigned.

Requirements:

- Experience working with families in crisis, preferably in a residential setting.
- Understanding of domestic violence issues and victim needs.
- Ability to make decisions and exercise sound judgment.
- Demonstrated skills in written and verbal communication.
- Strong public speaking skills.
- Ability to provide culturally appropriate services to people from diverse backgrounds.
- Ability to work as a member of a team as well as independently.
- Vehicle with current driver's licenses, registration, and insurance required.
- Bilingual capability preferred.
- Successful in passage of criminal history background check
- Preferred degree in social work, sociology, education or related field and or three years related experience in field.

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