



JOB POSTING

Elder Abuse Advocate

Would you like to be part of a premier non-profit organization in Snohomish County? Domestic Violence Services of Snohomish County (DVS) is dedicated to ending domestic abuse by providing a wide range of services for victims and facilitating social change. Every day, our staff, volunteers, and Board of Directors work side-by-side to determine how our agency can meet the needs of our clients.

GENERAL SUMMARY:

The Elder Abuse Advocate position provides individual advocacy services and leads support groups for vulnerable adults who are victims of abuse, neglect and exploitation. The position also conducts informational/educational outreach to vulnerable adults and the community in partnership with Homage Senior Services, and co-coordinates the Vulnerable Adult Abuse Taskforce in Snohomish County.

ESSENTIAL DUTIES:

Individual Advocacy

- Assess clients' immediate needs related to abuse, neglect, and exploitation.
- Aid in development of a safety plan with clients.
- Assist clients with or refer them to internal and external resources for appropriate legal, housing, financial assistance, medical services, counseling, and more.
- Provide culturally appropriate, empowerment-based advocacy to clients, including:
 - Conducting support group(s) for clients of elder abuse
 - Providing information about the legal processes and options available to clients through the civil and criminal legal systems
 - Supporting clients involved in court proceedings
 - Referring to and coordinating with local legal aid agencies
 - Coordinating client support services provided through law enforcement, prosecution, the courts, and Adult Protective Services.
- Communicate effectively with DVS and Homage agency staff to ensure effective client case management.

Outreach

- Develop and disseminate information about elder and vulnerable adult abuse, neglect, exploitation in Snohomish County.

DVS is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, status as a protected veteran, among other things, or status as a qualified individual with disability.



- Conduct outreach and facilitate meetings about elder and vulnerable abuse to clients and their families, professionals, community groups, senior centers, and other health centers throughout the county.
- Co-coordinate the Vulnerable Adult Abuse Taskforce and network with local providers supporting vulnerable adults experiencing abuse.
- Participate in the Snohomish County Senior Centers Taskforce.

Other

- Maintain organized files related to clients and agency. Submit timely reports.
- Work with department new hires and volunteers to assist in their training as directed by department manager.
- Communicate with all DVS and Homage staff, clients, and community members in a manner that reflects respect and equality among all individuals of diverse cultural, ethnic, faith, mental/physical, and/or sexual orientation backgrounds.
- Conduct all work in a manner consistent with Board and Personnel Policies and Agency Procedures.
- Perform additional duties as assigned, which may include some evening or weekend hours.

QUALIFICATIONS AND EXPERIENCE

- Minimum high school diploma or GED, or equivalent educational background with 3-5 years' experience or BA with 2 years' experience.
- At least one (1) year's experience providing advocacy to individuals in a community resource or social services setting, preferably with elderly and/or vulnerable populations.
- Understanding of elder abuse and client's needs.
 - Training in domestic violence preferred.
- Crisis intervention and knowledge of the legal system (civil and criminal courts, protection orders, etc.) preferred.
- Experience in small group facilitation. Background in mental health a bonus.
- Excellent verbal and written communication skills.
 - Public speaking, outreach, and/or networking experience preferred.
- Strong ability to work independently and proactively.
- Demonstrable skills in the areas of communication, organization, and teamwork.
- Understanding of burnout and effective stress management.
- Ability to maintain strict confidentiality of client and agency information.
- Basic computer skills including Microsoft Office, working knowledge of Internet, e-mail and ability to learn new programs.
- Ability to provide culturally appropriate services to people from diverse backgrounds.
- Vehicle with current driver's license, registration, and insurance required.

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- No disqualifying criminal history or sex offender convictions (WSP WATCH and DOJ Sex Offender Registry).
- Commitment to DVS mission, vision, and values.
- Bi-lingual capability preferred.

PHYSICAL DEMANDS

To successfully perform the essential duties of this position, an individual must be able to sit at a desk for four or more hours a day, and use office equipment, including phones and computer keyboards, for four or more hours per day. Individuals must be able to engage clients over the phone and in-person by voice, as well as network with community partners. Regular attendance is an essential function of the job. Reasonable accommodations may be made to assist individuals with disabilities to perform essential job functions.

The above job description is meant to describe the general nature and level of work performed; it is not intended as an exhaustive list of all duties, responsibilities and required skills for the position. Employees will be required to follow any other job-related instructions and to perform other duties requested by their supervisor in compliance with Federal and State laws.

This is a full time, hourly position reporting to the Legal Advocacy Manager. The typical schedule is Monday through Friday, 8:30am to 5:00pm. Evening or weekend hours may occasionally be required. Weekly schedule will not exceed 40 hrs. Office located in the greater Lynnwood area. DVS provides a comprehensive salary and benefits package that includes health insurance, long-term disability, and generous paid vacation and sick leave.

To be considered for the position, candidates should go to our website: <https://dvs-snoco.org/who-we-are-employment/>

Review the Mission, Vision, Values statement*, submit a completed DVS Application Form, current resume and cover letter outlining the qualifications and salary expectations to:

Domestic Violence Services of Snohomish County
P.O. Box 7
Everett, WA 98206

OR: Fax- 425-258-5976 / Email at: admoffice@dvs-snoco.org

Only candidates that meet the posted qualifications will be contacted by our recruiter.

*<http://dvs-snoco.org/wp-content/uploads/2017/08/Vision-Mission-Values.pdf>

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Social and Human Service Assistants
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