



Supportive Housing Family Advocate

Would you like to be part of the premier organization in Snohomish County? Domestic Violence Services of Snohomish County (DVS) is dedicated to ending domestic abuse by providing a wide range of services for victims and facilitating social change. Every day our staff, volunteer teams, and Board of Directors work side-by-side to determine the needs for our agency.

GENERAL SUMMARY

The Supportive Housing Family Advocate provides housing support for referred clients and residents of DVS's confidential shelter who are victims of domestic violence (DV).

ESSENTIAL DUTIES:

- Assist applicants with Supportive Housing Application with the Housing Authority.
- Provides Case Management for residents of 20-unit apartment complex.
- Maintains a positive relationship with Housing Authority Staff.
- Assess needs and barriers to self-sufficiency.
- Provide support and advocacy, crisis intervention, life skill education and referrals, individually to Supportive Housing residents.
- Work with the Supportive Housing Residents on parenting issues, parent education, advocacy with the school district and model non-violent discipline techniques.
- Develop an education plan in compliance with McKinney-Vento Act for all school aged children.
- Plan and facilitate community meetings with Supportive Housing Residents and their children.
- Facilitate Camp Fire Club weekly meetings for children in the Supportive Housing program.
- Supervise part time Advocate Assistant in the summer months. Plan and supervise on and off-site summer activities for the children in the Supportive Housing program.
- Maintain accurate and confidential client case records in an objective punctual manner.
- Attend community meeting and maintain a positive relationship with community partners.
- Participate in program, department and agency meetings and relevant training.
- The ability to lift 25lbs.
- Perform additional duties as an assigned.

MINIMUM QUALIFICATIONS:

- Experience working with families in crisis, preferably in a residential setting.
- Understanding of domestic violence issues and victim needs.
- Ability to make decisions and exercise sound judgment.
- Demonstrated skills in written and verbal communication.
- Ability to provide culturally appropriate services to people from diverse backgrounds.
- Ability to work as a member of a team as well as independently.
- Vehicle with current driver's licenses, registration, and insurance required.



- Bilingual capability preferred.
- Successful in passage of criminal history background check
- Documentation of COVID-19 vaccination or a valid medical or religious exemption from receiving the vaccine required
- Ability to sit at desk or in vehicle for periods of time. Can stand; walk; use hands to finger, handle, or feel; reach and extend with hands and arms to thoroughly access housing and facilities. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds.
- Alignment with DVS's Mission, Vision, and Values Statement*

The above job description is meant to describe the general nature and level of work performed; it is not intended as an exhaustive list of all duties, responsibilities and required skills for the position. Employees will be required to follow any other job-related instructions and to perform other duties requested by their supervisor in compliance with Federal and State laws. Reasonable accommodations may be made to assist individuals with disabilities to perform essential job functions.

This is an hourly position with pay range starting at 37,190 to 39,456 annually. This position reports to the Supportive Housing Manager. The typical schedule may vary slightly, DVS hours are Monday through Friday, 8:30am to 5:00pm. DVS provides a comprehensive salary and benefits package that includes health insurance, long term disability, and generous paid vacation and sick leave.

To be considered for the position, candidates should review the Mission, Vision, Values statement*, submit a completed DVS Application Form, current resume and cover letter outlining the qualifications and salary expectations to:

Domestic Violence Services of Snohomish County
P.O. Box 7
Everett, WA 98206

Fax 425-258-5976 or email at: admoffice@dvs-snoco.org

Only candidates that meet the posted qualifications will be contacted by our recruiter.

* <http://dvs-snoco.org/wp-content/uploads/2017/08/Vision-Mission-Values.pdf>

DVS is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, status as a protected veteran, among other things, or status as a qualified individual with disability.